

Design and Review Appeals

**Meeting Minutes**

August 16, 2021

Time: 4:00 p.m.

CRCA Event Center

**Directors Present:**

Stephanie Miller, President  
John Palmer, Vice President  
Vicki Schmitz, Secretary  
Connie Baker, Treasurer  
Nicole Metcaff, Director

**Management Representative / CRCA Staff:**

Rhonda van Tassell, Director of Operations  
Nichole Rice, Operations Manager  
Kris Sims, Lead Administrative Assistant

**CALL TO ORDER**

President announced quorum and called Appeals Meeting to order at 4:03 pm.

**NEW BUSINESS**

Account # 505100215 Driveway  
Account # 505090203 Solar Screens  
Account # 500TR0119 Landscaping  
Account # 502E010403 Driveway  
Account # 502V020520 Tree Replacement  
Account # 503020821 Pergola  
Account # 507021816 Pergola Cover  
Account # 507010415 Trashcan Enclosure

**Executive Session**

Executive session held from 4:12 pm – 4:55 pm.

**Summary of Decisions in Executive Session**

Account # 505100215 The Board denied appeal. Unauthorized driveway extension must be removed at owners' expense by September 19, 2021.

Account # 505090203 The Board denied appeal but grants hardship extension of six months to January 16, 2022, to add grids to solar screens.

Account # 500TR0119 The Board denied appeal.

Account # 502E010403 The Board approved as a variance with the stipulation that single square of sidewalk closest to street needs to be removed and replaced with sod.

Account # 502V020520 The Board approved as a variance.

Account # 503020821 The Board denied appeal. Pergola and horizontal fencing must be removed by October 31, 2021. The deck may remain.

Account # 507021816 The Board denied appeal.

Account # 507010415 The Board approved as a variance with stipulation that enclosure must be stained to match garage door.

Account #5051B0711 The Board denied request.

Account #505120219 The Board denied request.

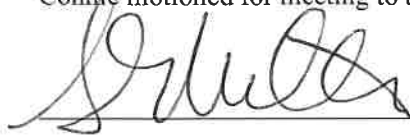
Account # 510WB0423 The Board approved the hardship and assessed a onetime fine \$1,500.00 for violation of the CRCA Leasing Policy.

Account # 505071719 The Board approved the hardship through June 1, 2022, at which time the owner is required to start the leasing application process over as outlined in the CRCA Leasing Policy for open leasing status on October 2, 2022. The Board assessed a onetime fine of \$1,500.00 for violation of the CRCA Leasing Policy.

Account # 504010130C The Board denied request. Fines will be assessed to the account as outlined in the CRCA Leasing Policy until the violation is cured.

**ADJOURNMENT**

Connie motioned for meeting to adjourn; Stephanie seconded. Meeting adjourned at 4:56 PM.



Director

10/7/21

Date