

**CRAIG RANCH COMMUNITY ASSOCIATION
BOARD OF DIRECTORS SPECIAL MEETING MINUTES**

A special noticed meeting of the Board of Directors of Craig Ranch Community Association was held on April 11, 2023 at 4:00 PM via Zoom.

<https://us06web.zoom.us/j/85358381188?pwd=cHptUjFPd0lsSnRjZnJqeFNBTGRhZz09>

Directors Present:

Stephanie Miller, President
John Palmer, Vice President
Connie Baker, Treasurer
Tim Stephens, Secretary

Management Representative / CRCA Staff:

David Meyer, Director of Operations
Nichole Rice, Operations Manager
Kris Sims, Lead Administrative Assistant

CALL TO ORDER

Stephanie Miller announced quorum and called meeting to order at 4:02 pm.

NEW BUSINESS

Connie Baker moved to approve the 2023 Insurance Assessment for Settlement Townhomes in the amount of \$2,231.46. John Palmer seconded; the motion carried.

Connie Baker moved to approve the amendment to the Hemingway HO-6 Policy requiring owners to carry loss assessment coverage in the amount of \$15,000. John Palmer seconded; the motion carried.

ADJOURNMENT

Stephanie Miller moved to adjourn the meeting at 4:05 pm. Connie Baker seconded; the motion carried.


Stephanie Miller (Oct 25, 2023 10:13 CDT)

Director

Oct 25, 2023

Date